

MT. SAN JACINTO COLLEGE

Standards of Satisfactory Academic Progress Policy

Federal and State regulations require that students seeking financial aid must demonstrate Satisfactory Academic Progress (SAP) toward a published degree objective and ensure progress toward the degree for all periods of enrollment whether or not the student has received financial aid. There is a minimum unit and a maximum unit requirement. Students are responsible for submitting official transcripts for all previously attempted coursework to Enrollment Services.

Financial Aid SAP Statuses

Satisfactory

Once students have attempted any units, (regardless of receiving financial aid or not), students are required to: (1) Complete a cumulative 67% of *attempted units, (2) Maintain a minimum 2.0 cumulative GPA; and complete their education program within 150% of the minimum required units to meet the standards required to maintain Satisfactory Status for financial aid eligibility.

- **Attempted and Completed Units**
 - Attempted units are any units for which a grade of A, B, C, D, F, EW, MW, RD, P, NP, CR, NC, I, IP or W is received after the last day to drop a class without a “W” grade. (Refer to your class schedule for specific dates). Units for “EW” COVID related withdrawals may be excluded as attempted units with an appeal.
 - Completed units are earned units with a grade of A, B, C, D, P or CR.
 - All attempted units are counted, including all coursework at MSJC as well as all other transferable coursework at other institutions.
- **Repeated, Audited, Transfer, Consortium or Remedial Coursework**
 - Financial Aid may be awarded for the cost of courses previously taken if the course is being taken to improve a sub-standard grade of D, F, NP or NC and any one class that was previously passed. Repeated units will count toward the 150% maximum units allowed.
 - All transfer courses from accredited institutions will be considered toward academic progress.
 - Up to 30 semester units of remedial courses will be accepted in determining eligibility.

Warning

A financial aid warning allows a student to maintain financial aid eligibility for the next semester after failing to meet Satisfactory Academic Progress (SAP) standards. Warning does not apply to maximum unit timeframe. Some students will be automatically terminated based on previous academic history. Students in a warning status will want to use the next enrolled semester to bring up their cumulative GPA, cumulative completion ratio, or both to the SAP standards to be considered eligible for future financial aid.

Denied

A student that continues not meet Satisfactory Academic Progress (SAP) standards after their term of “Warning” status will be denied for future financial aid until they have reinstated their financial aid eligibility.

Reinstatement

If eligibility is terminated, students must meet the following requirements in order to re-qualify for the following semester:

- Bring cumulative completion rate to 67% of attempted units
- Achieve a minimum 2.0 cumulative GPA

Reinstatement is not retroactive, and students will not receive aid for any semester that they were ineligible.

Maximum Unit Timeframe

At MSJC, 90 units is the maximum for most programs. Up to 30 units of remedial courses are excluded from the maximum unit timeframe. After you have reached the maximum timeframe for your program, you will be ineligible for future financial aid. Exceptions to this maximum timeframe, including a one-time major change, may be considered by appealing. If your appeal is approved, you will then be placed on probation status.

Probation

Financial aid probation status allows students, who are not meeting SAP but have successfully appealed, to continue to receive financial aid. An education plan is required for students on probation. The education plan must be developed to ensure that students will meet SAP standards by a specific point in time and/or complete a program of study or transfer requirements.

Appeal Process

Appeals must be submitted via [StudentForms](#) with appropriate documentation prior to the appeal deadline. Incomplete appeals will be returned unprocessed. Appeals for reinstatement based on extenuating circumstances will only be granted if the circumstances were beyond the student’s control and can provide supporting documentation. In addition, there must be evidence that the student will make satisfactory progress in the future.

Students will be notified of the appeal decision via their student email within 2-3 weeks of submission. During peak times this processing time may be longer. If a student has been approved and is eligible for a financial aid disbursement, they will receive their disbursement within 2-3 weeks after their SAP approval notification.

Students that successfully appeal will be required to follow the courses outlined in an Approved Course List and will only be paid financial aid for the courses listed. Please note: If you take a course that is listed on the approved course list and either withdraw from the course or receive an insufficient grade, you will not be eligible to be paid for the course again, if repeated.