Enrollment Fees

Student Fees

Resident Tuition

(Each semester)
Each unit ........................................................... $20

Enrollment Fee Waiver (BOGW)

The Board of Governor’s Waiver (BOGW) ensures that no student who is eligible and who wants to attend Mt. San Jacinto College is denied entrance because of the enrollment fee. To receive a BOGW, a student must be a California resident, must be either receiving Temporary Assistance to Needy Families (TANF) or Supplemental Social Security or General Assistance, or meet the past year’s income criterion. Complete information is available in the Financial Aid Office.

Enrollment fees shall be waived for the following:

1. Dependents of certain deceased or disabled veterans and California National Guard members upon certification of fee waiver eligibility by the California Department of Veterans Affairs or the National Guard Adjutant General;

2. The surviving spouse or the child, natural or adopted, of a deceased person who met all the requirements of Education Code section 68120 regarding active law enforcement service or active fire suppression and prevention;

3. A dependent of any individual killed in the September 11, 2001, terrorist attacks on the World Trade Center in New York City, the Pentagon building in Washington, D.C., or the crash of United Airlines Flight 93 in southwestern Pennsylvania, if he or she meets the financial need requirements for the Cal Grant A Program, pursuant to Education Code section 69432.7 and either the dependent was a resident of California on September 11, 2001, or the individual killed in the attacks was a resident of California on September 11, 2001. The waiver continues until January 1, 2013, for a surviving spouse, and for a surviving child, the exemption continues until the dependent child reaches the age of 30.

Other Fees*

Student Activity/ASB Discount Card (optional)................................................................. $7

**Parking Fee fall/spring ............................................. $30

**Parking Fee summer ........................................... $15

(or $1 a day from the meter at the San Jacinto and Menifee Valley Campuses only)

Student Representation Fee (optional) .......... $1

Help-A-Student Fund (optional) ......................... $2

Material fees as listed in the current schedule

Pay Fees

You may pay your fees using a credit card by logging on at [http://my.msjc.edu](http://my.msjc.edu), or in person at the Cashier’s Office using a credit card, personal check or cash.
Non-resident Tuition
Each unit ....................................................... $73
California enrollment fee ......................... $20
Total .............................................................. $93

A non-resident tuition fee will be charged those students 18 years of age or older at the time of registration, who have not been living in the State of California for a period of one year prior to the date of enrollment. Students under 18 will be charged non-resident tuition if the student’s parents or legal guardian are a resident of another state. The only exceptions to this requirement are certain international students, military personnel and the dependents of military personnel. The Board of Governors of the California Community College system sets non-resident tuition. See the current class schedule for the current non-resident tuition fee.

*All fees subject to change. See current class schedule.

**Only students displaying a current state issued disabled parking placard may park in designated disabled parking spaces. A current, valid MSJC parking permit is also required.

California Non-resident Tuition Exemption

For Eligible California High School Graduates
(The law passed by the Legislature in 2001 as “AB 540”)

Any student, other than a nonimmigrant alien, who meets all of the following requirements, shall be exempt from paying non-resident tuition at the California Community Colleges, the California State University and the University of California (all public colleges and universities in California).

Requirements

1. The student must have attended a high school (public or private) in California for three (3) or more years;
2. The student must have graduated from a California high school or attained the equivalent prior to the start of the term (for example, passing the GED or California High School Proficiency exam);
3. An alien student who is without lawful immigration status must file an affidavit with the college or university stating that he or she has filed an application to legalize his or her immigration status, or will file an application as soon as he or she is eligible to do so.
4. Students who are nonimmigrants (for example, those who hold F [student] visas, B [visitor] visas, etc.) are not eligible for this exemption.
5. The student must file an exemption request including a signed affidavit with the college that indicates the student has met all applicable conditions described above. Student information obtained in this process is strictly confidential unless disclosure is required under law. Students eligible for this exemption who are transferring to another California public college or university must submit a new request (and documentation, if required) to each college under consideration.

Non-resident students meeting the criteria will be exempted from the payment of non-resident tuition, but they will not be classified as California residents. They continue to be “non-residents.”
Student Fees

AB 540 does not provide student financial aid eligibility for undocumented alien students. These students remain ineligible for state and federal financial aid.

Refund Policy

RESIDENTS

Your enrollment fee, less a $10 processing charge, is returned automatically if you drop by a specific date depending on each course or full refund if the college cancels classes. For short-term classes (less than two weeks), you must drop before the first class meeting. For short-term classes (greater than two weeks) including summer session classes, you must drop prior to 10% of the length of the course. Please check with the Enrollment Services Office for the specific deadline date for refund(s).

Refunds for your parking fee must be requested through the Enrollment Services Office and a processing fee may be assessed. The processing fee is assessed once per semester. You must submit a “Request for Refund” form and attach your parking permit. No refunds will be made after the second week of instruction.

The processing time for refunds is approximately four weeks. The Associated Student Body discount sticker, validation sticker, student representative fee and student I.D. card replacement fee are non-refundable. Keep receipts for reference. Student transcripts, diplomas and registration privileges will be withheld pending settlement of outstanding financial obligations due the college.

If you do not appear and do not drop and the instructor does not drop you, you will be held responsible for fees. You may also receive a failing grade.

Military Withdrawal

Students who have withdrawn from classes due to military orders may request a refund of enrollment fees.

NON-RESIDENTS

The amount of your tuition that will be refunded depends upon when you drop.

Tuition will be refunded as follows:

Spring/Fall Sessions Refund

<table>
<thead>
<tr>
<th>Description</th>
<th>Refund Percentage</th>
</tr>
</thead>
<tbody>
<tr>
<td>Fees collected in error</td>
<td>100%</td>
</tr>
<tr>
<td>Cancelled classes initiated by MSJC</td>
<td>100%</td>
</tr>
<tr>
<td>Drops prior to the end of the second week of instruction</td>
<td>100%</td>
</tr>
</tbody>
</table>

Drops processed:

<table>
<thead>
<tr>
<th>Description</th>
<th>Refund Percentage</th>
</tr>
</thead>
<tbody>
<tr>
<td>During the third week of instruction</td>
<td>80%</td>
</tr>
<tr>
<td>During the fourth week of instruction</td>
<td>60%</td>
</tr>
<tr>
<td>During the fifth week of instruction</td>
<td>40%</td>
</tr>
<tr>
<td>During the sixth week of instruction</td>
<td>20%</td>
</tr>
</tbody>
</table>

After the sixth week of instruction, no refunds will be made. Non-resident students enrolling in short-term classes starting after the beginning of the ninth week of instruction will be charged for the additional units of short-term credit regardless of any reduction at that time.

Summer Session Refund

<table>
<thead>
<tr>
<th>Description</th>
<th>Refund Percentage</th>
</tr>
</thead>
<tbody>
<tr>
<td>Drops processed by second class meeting</td>
<td>100%</td>
</tr>
<tr>
<td>Third class meeting</td>
<td>80%</td>
</tr>
<tr>
<td>Fourth class meeting</td>
<td>60%</td>
</tr>
<tr>
<td>Fifth class meeting</td>
<td>40%</td>
</tr>
<tr>
<td>Sixth class meeting</td>
<td>20%</td>
</tr>
</tbody>
</table>

Mt. San Jacinto College complies with all refund requirements established by the Federal Title 4 Financial Aid Regulations. These refund regulations may differ from the college’s regular refund policy. The college’s current financial aid tuition refund policy may be obtained from the Financial Aid Office.
Student Activity Discount Card

The card fee helps support a variety of important activities, including theater productions, concerts, recruitment, orientation, athletics, college publications, as well as the activities of recognized college clubs and organizations. The card further helps students by giving them discounts on purchases in the bookstore and cafeteria, free admission to all athletic events and many performing arts events.

Outstanding Obligations

If you have outstanding fees/obligations owed to the district, the college will withhold your grades, transcripts, diplomas and registration privileges in the current term and subsequent terms until all fees are paid pursuant to California Education Code, section 72237 and Title 5, section 59410.

Books and Supplies

Textbooks and some supplies are available for purchase in the bookstore.

The One Stop Eagle Shop Bookstores are owned and operated by Mt. San Jacinto College. They are dedicated to excellence in customer service. The bookstores provide support for students to achieve their lifelong learning goals to meet the workforce challenges of a changing world, while constantly striving to offer the lowest possible prices. They proudly provide an environment where campus questions/issues can be directed to the appropriate location.

One Stop Eagle Shop Bookstore hours are Monday through Thursday, 7:45 a.m. to 7:00 p.m., and Friday from 7:45 a.m. to 12:00 p.m. and are closed for all school holidays. The bookstores offer extended hours the first week of each semester. Book Buy Back occurs during the week of finals. Check the bookstores for dates and times.

The One Stop Eagle Shop Bookstores offer services including online shopping at http://eagleshop.msjc.edu/msjcc or http://eagleshop.msjc.edu/msjcme. Other services include ATM machine, postage stamps, bus passes, greeting cards, emblematic items, candy, soda, snacks, and graduation regalia. Scantron vending machines are located in the Student Centers on each campus.

Textbook Refund Policy

Refunds for books purchased for the regular semesters (fall and spring) are available five (5) business days from the start of class. Books purchased after the first five (5) days of class are not returnable. Registration and Program Change Forms (drop slips) may be required. Books purchased for cancelled class are returnable. Save your receipt. It is required for all refunds and exchanges. No Receipt - No Refund - No Exceptions! Books must be returned in original condition. Shrink-wrapped textbooks and syllabi which are opened are not returnable. You are responsible for the condition of the books you buy. Check them carefully before purchasing as used books are not guaranteed. The bookstore reserves the right to make the decision on the condition of items returned. Returned internet/mail order book purchases are subject to the same stipulations as in store sales.

Book Buy-Back Policy

Book buy-back occurs during finals week. Your receipt is not required. Fifty percent (50%) of the purchase price will be paid under the following conditions: 1) The book must be adopted for use in the upcoming semester; and, 2) The bookstore must need additional stock of the book. Books determined to be water-damaged or in a condition unacceptable for resale will not be bought. The wholesaler may buy various other titled books at wholesale prices. The bookstore cannot guarantee the buy-back of any book. Books determined to be water-damaged or in a condition unacceptable for resale will not be bought.