Keenan Safe Schools Online Training Access

Use the following steps to complete your training.

**ON-LINE SAFE SCHOOLS TRAINING “LINK”:**

1. Go to website [http://msjc.keenan.safecolleges.com](http://msjc.keenan.safecolleges.com)

2. Log in the On-Line Training system by entering your “USER NAME” which is your MSJC Galaxy Employee Number then select LOGIN.

   *If you do not know your employee number please contact Human Resources or look on your payroll check stub.*

3. On the Welcome screen if your name is correct, then select “LOG ME IN”.

   **NOTE:** If this information is *not* correct, contact Human Resources so that we can make corrections before you proceed. This system will track your trainings so it is important that this information is accurate.


5. Then follow the steps to complete your training (s).

For troubleshooting, questions or concerns contact ext. 3156 for assistance.