Student Employment Position Announcement

Award Year: 2016/2017

Campus: San Jacinto

Department: Career/Transfer Center

No. of Positions: 4

Employment Dates: 8/15/2016

Salary: $10/hr

Desired hours of Employment: Monday-Thursday 8a-5:30p Friday 8a-12p

Student Mentor

Job Description:
Prepare testing materials, supplies and equipment for testing; Assist students in the office, summarizes data on users and testing activities. Disseminate flyers for promotional activities and help organize the CTC/Counseling area. Assist with filing, phones messages and CTC events.

Skills Required:
NA

Supervisor/Contact:
Jessica Rodriguez (951) 487-3285

For information about student employment opportunities at MSJC:

www.msjc.edu/StudentEmployment