Student Employment Position Announcement

Award Year: 2016/2017

Campus: Menifee

Department: Counseling

No. of Positions: 2

Employment Dates: 8/04/2016

Salary: $10/hr

Desired hours of Employment: Flexible; Monday-Thursday 8:00AM-5:30PM Friday 8:00AM-12PM

Student Mentor

Job Description:
Assist students in the office and staff. Disseminate flyers for promotional activities and help organize the Counseling area. Assist the Counseling Department, Career/Transfer Technician and Counselors (at times). As well as assist with filing, phones messages and CTC events.

Skills Required:
N/A

Supervisor/Contact:
Mary Montano (951)639-5251

For information about student employment opportunities at MSJC:

www.msjc.edu/StudentEmployment