Management/Supervision

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Degree(s)

Transfer:
None

See:
A.A. in Liberal Arts - Business & Technology Emphasis

Non-Transfer:
A.S. in Management/Supervision 1950 AS.MGT
(with General Education Requirements Option A)

Certificate(s)
Certificate in Management/Supervision 22123 CT.MGT

Employment Concentration Certificate(s)
None

Program Description
The Management/Supervision department offers a non-transfer Associate degree and a non-transfer Certificate in Management/Supervision designed to prepare the student to direct the work of others. The program offers students the opportunity to acquire practical skills, technical knowledge and experience, and improve conceptual abilities and theory in the areas of analyses, evaluation, selection, communication, production, and follow-up. Both the Associate degree and the Certificate share the same lists of required, recommended elective, and elective discipline specific coursework with the difference being the required general education pattern for the degree.

The Management/Supervision Department is committed to providing a broad and flexible professional education. The studies introduce the student to dynamic processes of goals and objectives setting, planning, and achieving results for the organization. Also emphasized are the recognition of, and the leadership for, changing environments and relationships. Although emphasis is on business and economics of the organization, the learning is relevant to individual daily life.

Transfer students may earn an Associate degree in Liberal Arts with an area of emphasis that includes Business and Technology. This degree path is designed to accommodate the differing requirements for a wide variety of transfer institutions and provides an efficient means to achieve transfer goals and career success.

For individuals currently working within these fields, there may be potential for salary and/or career advancement.

Career Opportunities
All career opportunities listed are representative careers in each field. There are no guaranteed positions for students completing these programs. (See: www.onetonline.org)

Non-Transfer Degree

Certificate
Leasing and Property Management, Retail Management and Supervision, Small Business Management, Sales Manager, Advertising and Promotions Manager, Marketing Manager, Public Relations Manager, Administrative Services Manager, Compensation and Benefits Manager, Training and Development Manager, Industrial Production Manager, Purchasing Manager, Transportation, Storage and Distribution Manager, Construction Manager, Other Management Occupations

Transfer Preparation
Mt. San Jacinto College 2019-2020 Catalog

Note: Every effort has been made to keep program information current. Please use this information as a guide and consult with the chair of the department/program or an MSJC counselor.
LEARNING OUTCOMES

- Encourage students to expand their knowledge and depth of understanding of Business and Management.
- Use technology to achieve proficiency in Business.
- Utilize business information systems for the purpose of research, organizing and developing legitimate business models.

DEGREE

Non-Transfer Degree

Management/Supervision

Management/supervision focuses on the role of the first-line supervisor. Critical thinking skills are emphasized as business and management theories are explored to enhance decision making, leadership, team building, and motivating employees in a supervisory capacity. Primary management functions of planning, organizing, directing, and organizational change are identified and analyzed. Both the Associate degree and the Certificate share the same lists of required specific coursework with the difference being the required general education pattern for the degree.

In addition to the 24 units of the certificate program in Management/Supervision, students must also complete all MSJC General Education Option A requirements (a total of 60 units) for the Associate of Science degree in Management/Supervision.

CERTIFICATE

Management/supervision focuses on the role of the first-line supervisor. Critical thinking skills are emphasized as business and management theories are explored to enhance decision making, leadership, team building, and motivating employees in a supervisory capacity. Primary management functions of planning, organizing, directing, and organizational change are identified and analyzed.

Certificate in Management/Supervision (24 units)

**Required Courses (18 units)**

- BADM-103 Introduction to Business 3 units
  or
- BADM-103H Honors Introduction to Business 3 units
- BADM-104 Business Communications 3 units
  or
- BADM-104H Honors Business Communications 3 units
- CAPP-122 Using Microsoft Excel 3 units
- MGT-098 Elements of Supervision 3 units
- MGT-103 Introduction to Management 3 units
- MGT-108/ENGR-108 Organizational Behavior 3 units

**Elective Courses (6 units)**

- CAPP-098 Using Microsoft Project 3 units
- CAPP-127 Using Microsoft Word 3 units
- ECON-202 Principles of Microeconomics 3 units
  or
- ECON-202H Honors Principles of Microeconomics 3 units
- MGT-133 Productivity Management 3 units
- MGT-138 Personnel Management 3 units
- PSYC-101 Introduction to Psychology 3 units
  or
- PSYC-101H Honors Introduction to Psychology 3 units
Mt. San Jacinto College
Undergraduate certificate in Management/Supervision
Program Length: 72 weeks

Students graduating on time
0% of Title IV students complete the program within 72 weeks

Program Costs
$3,184 for in-state tuition and fees
$8,184 for out-of-state tuition and fees
$3,342 for books and supplies

Other Costs
Parking Permits cost $12 a year or $6 a semester
RTA-Go Pass cost $12 a year or $6 a semester
SGA discount sticker (optional) - $2 a year or $1 a semester
Help a Student Fund (optional) - $4 a year or $2 a semester
Student representation fee (optional) - $2 a year or $1 a semester
Student Health Center Fee - $40 a year or $20 a semester

Help a Student Fund (optional) - $4 a year or $2 a semester
Students Borrowing Money

The typical monthly loan payment
N/A

The typical loan payment for students who completed this program if it were repaid over ten years at a NA* interest rate.

Graduates who got jobs
N/A of program graduates got jobs

The share of students who borrowed Federal, private, and/or institutional loans to help pay for college.

Program graduates are employed in the following fields:

1. General and Operations Managers: [Link]
2. Administrative Services Managers: [Link]
3. Industrial Production Managers: [Link]
4. Storage and Distribution Managers: [Link]
5. Construction Managers: [Link]
6. Social and Community Service Managers: [Link]
7. Supply Chain Managers: [Link]
8. Compliance Managers: [Link]
9. Investment Fund Managers: [Link]
10. Loss Prevention Managers: [Link]
11. Management Analysts: [Link]
12. Accounting Managers: [Link]
13. Accounting Directors: [Link]
14. Administration Directors: [Link]
15. General and Operations Directors: [Link]
16. General and Operations Officers: [Link]
17. General and Operations Executives: [Link]

Additional Requirements
The following do not have licensure requirements for this profession.

California

Footnotes:
1. The share of students who completed the program within 72 weeks.
2. The share of students who completed this program within normal time.
3. The share of students who completed this program within 100% of normal time.
4. The median monthly loan payment for students who completed this program if it were repaid over ten years at a NA* interest rate.
5. The median monthly loan payment for students who completed this program if it were repaid over ten years at a 5% interest rate.
6. The median monthly loan payment for students who completed this program if it were repaid over ten years at a 7% interest rate.
7. The median monthly loan payment for students who completed this program if it were repaid over ten years at a 10% interest rate.
8. The median monthly loan payment for students who completed this program if it were repaid over ten years at an NA* interest rate.
9. The median monthly loan payment for students who completed this program if it were repaid over ten years at a 5% interest rate.
10. The median monthly loan payment for students who completed this program if it were repaid over ten years at a 7% interest rate.
11. The median monthly loan payment for students who completed this program if it were repaid over ten years at a 10% interest rate.
12. The median monthly loan payment for students who completed this program if it were repaid over ten years at an NA* interest rate.
13. The median monthly loan payment for students who completed this program if it were repaid over ten years at a 5% interest rate.
14. The median monthly loan payment for students who completed this program if it were repaid over ten years at a 7% interest rate.
15. The median monthly loan payment for students who completed this program if it were repaid over ten years at a 10% interest rate.
16. The median monthly loan payment for students who completed this program if it were repaid over ten years at an NA* interest rate.
17. The median monthly loan payment for students who completed this program if it were repaid over ten years at a 5% interest rate.
18. The median monthly loan payment for students who completed this program if it were repaid over ten years at a 7% interest rate.
19. The median monthly loan payment for students who completed this program if it were repaid over ten years at a 10% interest rate.
20. The median monthly loan payment for students who completed this program if it were repaid over ten years at an NA* interest rate.

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