Agenda for Regular Meeting
Monday, April 28, 2014
10:00 a.m.

NOTICE IS HEREBY GIVEN that the Inter-Club Council will meet, commencing at 10:00 a.m. on Monday, April 28, 2014 in Room 851-MVC, and Room 1111-SJC. The starting time listed for the meeting is approximate. Public testimony will be invited in conjunction with discussion on each item.

I. Opening of Meeting
   A. Call to Order
   B. Pledge of Allegiance
   C. Roll Call
      i. ICC Reps
      ii. SGA Advisor

II. Review and Approval of Minutes:  

III. ICC Club Reports & Information
   A. ICC President
   B. ICC Club Reps
   C. ICC Advisor

IV. Additions/Deletions to the Agenda  

   This section of the agenda is reserved for additions/deletions to the ICC agenda at the discretion of the SGA Advisor or Support Specialist with the consideration of California state law. All proper documentation must be completed and present in order for these items to be accepted.

V. Public Comment
   This time is reserved for members of the public to address the Inter-Club Council on issues not already appearing on the agenda. A limit of 5 minutes per speaker and 20 minutes per topic shall be enforced.

VI. Discussion Items/Action Items: (Can be discussed and voted on at the same time)  

   A. Relay for Life
      i. Description: This item will discuss the Relay for Life event coming up. Flyers for the event will be handed out and the event will be briefly reintroduced to the students.
   B. ICC Recognition Ceremony
i. Description: This items will be to discuss the materials needed, and the deadlines for the materials, for the 2014 recognition ceremony.

VII. Action Items

A. Phi Theta Kappa

   i. PTK retreat on August 14, 2014 in room 1254 on the San Jacinto Campus from 9 am - 4 p.m.
      i. This is the clubs semi-annual planning retreat to prepare for the Fall 2014 semester.
   ii. Purchase Order for food and supplies for the PTK retreat “not to exceed $400”
      i. This PO is for food and supplies for the semi-annual retreat for PTK fall 2014

VIII. Club Membership and Charter

IX. Adjournment

Additional information or available background material regarding any item on the agenda may be obtained by contacting the ICC President at (951) 487-3380 prior to the meeting.

MSJC Inter-Club Council meetings are open and minutes recorded per The Brown Act of California. Minutes shall be subject to inspection by members of the public in accordance with The Brown Act.

Conference Room Numbers

MVC-Room 805 (951-639-5888)
MVC-Room 851 (951-639-5840)
SJC - Room 200 (951-487-3886)

ICC Contact Information

ICC President, Corrine Rutledge – icc.msjc@gmail.com
Vice Commissioner, Agnes Recio – arecio995@student.msjc.edu
SGA and ICC Advisor, Nathan Brais – nbrais@msjc.edu
Support Specialist, Sandi Uhrig – suhrig@msjc.edu

Subject Line:
ICC – Request to add Item

Deadline for request items is Tuesday
At noon (72 hours before next Monday’s meeting)

Reminder: When you plan out an event and activity form to Send the club minutes for the backup documentation to show The members voted on the event/activity.