Agenda for Regular Meeting
Monday, Aug 18, 2014
10:00 a.m.

NOTICE IS HEREBY GIVEN that the Inter-Club Council will meet, commencing at 10:00 a.m. on Monday, Aug 18, 2014 in Room 805-MVC, and Room 1111-SJC. The starting time listed for the meeting is approximate. Public testimony will be invited in conjunction with discussion on each item.

I. Opening of Meeting
   A. Call to Order
   B. Pledge of Allegiance
   C. Roll Call
      i. ICC Reps
      ii. SGA Advisor

II. Review and Approval of Minutes: 5/12/2014
    ☐Motion ☐Second

III. ICC Club Reports & Information
   A. ICC President/Meeting Chair
   B. ICC Club Reps
   C. ICC Advisor

IV. Additions/Deletions to the Agenda
    ☐Motion ☐Second

This section of the agenda is reserved for additions/deletions to the ICC agenda at the discretion of the SGA Advisor or Support Specialist with the consideration of California state law. All proper documentation must be completed and present in order for these items to be accepted.

V. Public Comment
This time is reserved for members of the public to address the Inter-Club Council on issues not already appearing on the agenda. A limit of 5 minutes per speaker and 20 minutes per topic shall be enforced.

VI. Discussion Items/Action Items: (Can be discussed and voted on at the same time) ☐Motion ☐Second
A limit of 1 minute and a half per speaker and 6 minutes per discussion item will be enforced.

   A. ICC Vice Commissioner Positions
   The ICC will discuss the open positions for SJC and MVC Vice Commissioner. Nominations will be taken from the floor, each candidate given one minute to present their statement, and positions confirmed by a 2/3 vote of the ICC.
B. Valley Wide Soapbox Derby – Updates

A select group of clubs have become involved with this event as of last semester. The SGA Advisor will provide an update to the ICC on the current status of the teams and workshop dates.


The SGA Advisor and Support Specialist will inform the ICC of how campus clubs can participate in the Fall 2014 Club Rush events during the second week of the semester.

D. Shared Governance Participation

The SGA Advisor will present the proposed packet for non-SGA students to complete in order to join Shared Governance Committees.

VII. Action Items

A. San Jacinto S.T.E.M.

   i. Fall planning retreat on August 11, 2014 from 9 am to 3 p.m.
      ✓ This event will be to plan the club’s activities for the fall 2014 semester- location needed
   ii. Purchase Request for food for the Fall San Jacinto S.T.E.M. Club retreat on August 11, 2014- “not to exceed $200”
      ✓ This PR is to supply the club’s fall retreat with food.

B. Phi Theta Kappa

   i. Fall 2014 Blood Drives-Tues Aug 26th MVC & Thurs Aug 28th SJC 9:00 am-3:00 pm
   ii. Fall 2014 Orientations for new members: Tues 9/22 SJC- Rm 1213 1:00-2:00, Thurs 9/23 SJC- Rm 1214, 3:00-4:00 9/24 Wed 9/24- MVC Rm 603-1:00-2:00, Thurs 9/25 MVC- Rm 603, 3:00-4:00
   iii. PTK Leadership Conference Event & Expenditures, “Not to exceed $2400”-Oct 17-18, Double tree Hotel, Hazard Center Dr San Diego, Ca.
   v. Holiday Food & Toy Drive Event & Expenditure-Dec 19, 2014, SJC Cafeteria 8 am-5 pm- “Not to exceed $500”
   vi. PTK International Convention Event & Expenditure-April 16-18 Henry B Gonzales Convention Center, San Antonio TX- “Not to exceed $3000”
   vii. Penny Drive Fundraiser to sponsor PTK memberships-8/18/14-5/30/15
   viii. PTK BDO T-Shirts- “Not to exceed $600”
   ix. PTK Founders Day Booths in both campus quads, Nov 19, 2015- 9:00 am-12:00 pm
   x. MSJC Chargebacks Postage Summer/Fall 2014- “Not to exceed $100”
   xi. MSJC Chargebacks Printing Summer/Fall 2014- “Not to exceed $200”
   xii. Open PO to PTK International for up to 100 memberships- “Not to exceed $6500”
   xiii. SGA Chargebacks-PTK Storage Fees-$25 per semester- “Not to exceed $50”
   xiv. C4- PTK International College Project “Commit to Complete” campaign to get students to commit to completion of a degree or transfer. 8/18/14-5/30/15.
   xv. PTK Fall Induction Ceremony Event & Expenditures “Not to exceed $250”-Sunday Nov 9, 2014 SJC Theater/Cafeteria 8:00 am-4:00 pm
   xvi. Halloween Festival at SGA Homecoming Bonfire Oct 30, 2014 6:00-9:00 pm
   xvii. Open PO to Anady’s for cards/gifts/awards “Not to exceed $200”
C. Upward Bound
   i. Applebee’s Pancake Breakfast July 19, 2014 from 8-10 am at the Hemet location
      √ This item is for a fundraiser for an all-you-can-eat breakfast at Applebee’s in Hemet. A portion
         of the proceeds will be given to the club.
D. ICC Training (8/11/2014)-Catering-“Not to exceed $281.00

VIII. Club Membership and Charter/Constitution
   1. SJC S.T.E.M. Club

IX. Adjournment

Additional information or available background material regarding any item on the agenda may be obtained by contacting
the ICC President at (951) 487-3380 prior to the meeting.

MSJC Inter-Club Council meetings are open and minutes recorded per The Brown Act of California. Minutes shall be
subject to inspection by members of the public in accordance with The Brown Act.

Conference Room Numbers
MVC-Room 805 (951-639-5888)
MVC-Room 851 (951-639-5840)
SJC - Room 200 (951-487-3886)

ICC Contact Information
ICC President, – icc.msjc@gmail.com
Vice Commissioner, (Vacant)
SGA and ICC Advisor, Nathan Brais – nbrais@msjc.edu
Support Specialist, Sandi Uhrig – suhrig@msjc.edu

Subject Line:
ICC – Request to add Item

Deadline for request items is Tuesday
At noon (72 hours before next Monday’s meeting)

Reminder: When you plan out an event and activity form to
Send the club minutes for the backup documentation to show
The members voted on the event/activity.