

Mt. San Jacinto Community College
Data Entry Cutoff Schedules
July 2021 - June 2022

"M" PAYROLL

Payroll Number	Start Date	End Date	All Payroll Timesheets Due to Payroll	Pay Day	Work Days
1M	7/1/2021	7/18/2021	7/15/2021	07/30/2021	22
2M	7/19/2021	8/18/2021	8/18/2021	08/31/2021	22
3M	8/19/2021	9/18/2021	9/17/2021	09/30/2021	22
4M	9/19/2021	10/16/2021	10/18/2021	10/29/2021	21
5M*	10/19/2021	11/12/2021	11/12/2021	11/30/2021	22
6M* CLASSIFIED	*11/13/2021 11/19/2021	11/18/2021 12/11/2021	12/10/2021	12/28/2021	23
6S* CERTIFICATED	*11/13/2021 11/19/2021	11/18/2021 12/11/2021	12/10/2021	1/3/2022	
7M	12/12/2021 12/19/2021	12/18/2021 1/15/2022	1/18/2022	01/31/2022	21
8M*	1/19/2022	2/11/2022	2/11/2022	02/28/2022	20
9M	2/12/2022 2/19/2022	2/18/2022 3/18/2022	3/18/2022	03/31/2022	23
10M	3/19/2022	4/16/2022	4/18/2022	04/29/2022	21
11M	4/19/2022	5/18/2022	5/18/2022	05/31/2022	22
12M	5/19/2022	6/18/2022	6/17/2022	06/30/2022	22
12P Year-End POD	6/19/2022	6/30/2022	7/1/2022		

*Early Cutoff Date(s)

Mt. San Jacinto Community College
Data Entry Cutoff Schedules
July 2021 - June 2022

"A" PAYROLL

Payroll Number	Monthly Start Date (A)	End Date	All Payroll Timesheets Due to Payroll	Pay Date
1A	7/1/2021	7/11/2021	7/8/2021	07/20/2021
2A	7/12/2021	8/11/2021	8/11/2021	08/20/2021
3A	8/12/2021	9/11/2021	9/10/2021	09/20/2021
4A	9/12/2021	10/11/2021	10/11/2021	10/20/2021
5A	10/12/2021	11/11/2021	11/10/2021	11/19/2021
6A	11/12/2021	12/11/2021	12/10/2021	12/20/2021
7A	12/12/2021	1/11/2022	1/11/2022	01/20/2022
8A	1/12/2022	2/11/2022	2/11/2022	02/18/2022
9A	2/12/2022	3/11/2022	3/11/2022	03/18/2022
10A	3/12/2022	4/11/2022	4/11/2022	04/20/2022
11A	4/12/2022	5/11/2022	5/11/2022	05/20/2022
12A	5/12/2022	6/11/2022	6/9/2022	06/20/2022
12P Year-End POD	6/12/2022	6/30/2022	7/1/2022	