

Cooperative Work Experience Education
Occupational Internship Program



Faculty Advisor Interest Form

Contact Information:

Matthew Leyden
951-639-5437
mleyden@msjc.edu

Kass Munoz
951-639-5567
kmunoz@msjc.edu

www.msjc.edu/CTE

The Role of Faculty Advisor:

- Faculty Advisors serve as an instructor for the student's learning experience and help students earn credit toward their major.
- Faculty Advisors help students make valuable job contacts and network with other professionals in their field of interest.
- Faculty Advisors meet with students to discuss their progress toward completing their learning objectives.
- Faculty Advisors must meet in-person with the supervisor to discuss the student's progress during the semester.

Please complete and submit the form below to the Career Education Office

Faculty Advisor Interest Form

Name: _____ Department: _____

Phone: _____ Email: _____

Please explain why you would be interested in being a Faculty Advisor? _____

For Office Use only	
Date Received:	
Follow up Date:	
Employer Match:	
Student Match:	
Other Notes:	