

**MT. SAN JACINTO COLLEGE  
EMPLOYMENT CONCENTRATION CERTIFICATE (ECC) APPLICATION  
CATALOG YEAR 2020-2021**

Career Education Program: **Communication Studies (COMM)**

ECC Title: **Communication, Teamwork and Leadership**

DATE: \_\_\_\_\_

MSJC Student ID #: \_\_\_\_\_ E-Mail: \_\_\_\_\_

\_\_\_\_\_  
First Name MI Last Name

\_\_\_\_\_  
Address APT#

\_\_\_\_\_  
City State Zip Phone Number

Indicate Program Completion Semester: Summer  Fall  Spring  Year

**DO NOT WRITE BELOW THIS LINE - TO BE COMPLETED BY CAREER EDUCATION STAFF**

**PLEASE NOTE: A cumulative GPA 2.0 or higher is required for these courses.**

COURSE NUMBER	COURSE NAME	UNITS	DATE COMPLETED	GRADE EARNED
<b>Required: (9 Units)</b>				
COMM-103	Interpersonal Communication	3		
or COMM-103H	Honors Interpersonal Communication			
COMM-106	Small Group Communication	3		
CSCR-502	Personal Success Habits of Highly Effective People (formerly GUID-120)	3		
or LEAD-500	Leadership Development (formerly LEAD-101)			
<b>Select one of the following: (4 Units)</b>				
ENGL-098	Writing and Reading Fundamentals In English (formerly English Fundamentals)	4		
ENGL-101	College Composition (formerly Freshman Composition)			
ENGL-101H	Honors College Composition (formerly Honors Freshman Composition)			
ESL-098	Preparation for English Composition for Multilingual Students (formerly ESL-098W English Writing Fundamentals)			
<b>Total Units Required</b>		<b>13</b>		

*Approved ECC certificates are processed and mailed on a quarterly basis*

When all class requirements have been met, **Submit Completed Application to the Career Education Office:**

San Jacinto Campus, 1499 N State Street, Office 1255 D or Menifee Campus, 28237 La Piedra Road, Room 919  
or via Email: [requestecc@msjc.edu](mailto:requestecc@msjc.edu); or by Fax: 951-301-7258.

For additional Career Education certificate and degree information, see the MSJC General Catalog or visit our MSJC Career Education website:  
[www.msjc.edu/careereducation/](http://www.msjc.edu/careereducation/)

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Verified by Date Approved by Instruction Office Date