

**MSJC Foundation**  
**MSJC Gala – Through the Looking Glass**  
**Friday, April 18<sup>th</sup>, 2025**  
**Payroll Deduction**

**MSJC Employee Payroll Deduction Form to purchase Gala tickets**

Name: \_\_\_\_\_ Employee ID: \_\_\_\_\_

Home Address: \_\_\_\_\_

Email: \_\_\_\_\_ Phone: \_\_\_\_\_

**MSJC Foundation Gala – Through the Looking Glass**  
**Friday, April 18, 2025, Pechanga Resort and Casino 6:00 PM**  
\$150 per ticket for Staff and Faculty (Discounted from \$200)

Number of Tickets: \_\_\_\_\_

**Total Deduction Requested:** \$ \_\_\_\_\_

10 months of deductions if submitted by 3/13/2025

9 months of deductions if submitted by 4/11/2025

*I understand that the Through the Looking Glass Gala ticket Payroll Deduction I am enrolling in will end December 2025 and does not replace any current payroll deduction that is in place. I understand that if I choose to end this plan or Payroll Deductions cease before the term is complete, all funds previously deducted from my payroll will become a donation to the Foundation and are non-refundable.*

Authorized Employee Signature: \_\_\_\_\_

Return form to the MSJC Foundation Office  
By email to [msjcfoundation@msjc.edu](mailto:msjcfoundation@msjc.edu)

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**To Be Completed by Payroll**

Date form Received: \_\_\_\_\_

Start Date of Deduction: \_\_\_\_\_

Monthly Deduction Amount: \$ \_\_\_\_\_