

# Mt. San Jacinto Parking Permit Pass Request

## Campus Location

- San Jacinto Campus
- Menifee Campus
- Temecula Campus

**Routing: Please send all completed requests to: [Parking@msjc.edu](mailto:Parking@msjc.edu) and follow Event Parking Instructions for PDF Routing/Locations.**

The Parking Permit Waiver is intended for MSJC vendors, attorneys, contractors, and professional visitors. The Parking Permit waiver is not for events, or to obtain free parking for your event.

Contact Phone Number:

Last       First       M.I.

|  |                      |                      |                      |
|--|----------------------|----------------------|----------------------|
| Date of Event:                                     | <input type="text"/> | Organization:        | <input type="text"/> |
| Number of Permits                                  | <input type="text"/> | Email:               | <input type="text"/> |
| Authorizing Signature – Department Chair/Director: |                      | <input type="text"/> |                      |
| Authorizing Signature – Area Dean/Administrator    |                      | <input type="text"/> |                      |
| Authorizing Signature – Division Vice President:   |                      | <input type="text"/> |                      |
| Authorizing Signature – Director of Campus Safety  |                      | <input type="text"/> |                      |

- All areas on campus where cars may be legally parked are designated for students, faculty and staff. The privilege to park anywhere on campus is dependent upon the validity of the permit, with the exception where permits aren't required, i.e., visitor spaces or loading and unloading areas.
- Restricted areas: an area designated as "Staff/Faculty Parking Only" are for the use of faculty and staff with staff parking permits only. Staff lots and staff spaces may be reserved for staff and faculty, although; parking availability is not guaranteed.
- Restricted area for Handicapped: Disabled persons with a Handicap placard/Plate are permitted to park in handicapped areas and are required in addition to register their vehicle at myMSJC or [msjc.thepermitstore.com](http://msjc.thepermitstore.com). Handicapped persons may park for unlimited periods of time in any area other than a red zone or in which the state law ordinance absolutely prohibits stopping, parking, or standing of all vehicles, or special types of vehicles, or to the parking of a vehicle that is involved in the operation of a street vending business
- Motorcycles and other motorized two-wheel vehicles shall only park in designated areas, as posted .
- Parking areas marked with yellow curbs are for loading and unloading of passengers only, with the exception of disabled persons, if no spaces are available for easy access disabled persons are allowed to exceed time limit in timed zones.
- Student parking areas on campus have unmarked curbs and are open to holders of general (student) parking permits, however; spaces are not assigned or guaranteed to permit holders.
- Visitor parking spaces on campus are for "visitors only" and are limited to 30 minute parking. Students, staff and faculty are not allowed to park in visitor spaces.
- Additional parking areas constructed on District owned property will be included automatically in the definition of "District Parking".