



Mt. San Jacinto Community College District Independent Citizen's Bond Oversight Committee Measure AA

**Wednesday, February 22, 2017
San Jacinto Campus – Room 200**

4:00 p.m.

Minutes

1. **Call to Order** – Vice Chairperson Cozart called the meeting to order at 4:02 PM.

1.1 Pledge of Allegiance – Dee Cozart led the Committee in the Pledge of Allegiance.

1.2 Roll-Call:

Committee Members:

Mary “Dee” Cozart – Business Representative	<i>Present</i>
Altie Holcomb – Member At Large	<i>Present</i>
Salvador Valdivia – Senior Citizen’s Representative	<i>Present</i>
Brenda Maya Esparza– Student Representative	<i>Present</i>
Darryl Drott – Taxpayer Association	<i>Present</i>
Dennis Anderson – MSJC Support Organization	<i>Present</i>
Judy Guglielmana – Taxpayer Association	<i>Present</i>
Brian Sylva– Member At Large	<i>Present</i>
Andrew Masiel Sr.– Member at Large	<i>Absent</i>

District Staff:

Dr. Roger Schultz, President/Superintendent
Brian Orlauski, Interim Vice President of Business Services
Julie Venable, Dean of Administrative Services/Controller
Tina Elm, Dean of Facilities Planning and Capital Construction
Brian Twitty, Director of Maintenance and Operations
Gail Jensen, Director of Budget and Accounting
Carole Ward, Contracts Coordinator-Measure AA
Scott Kasper, Project Coordinator-Measure AA
Venita Durgin, Accountant – Measure AA
Jennifer Marrs, Executive Assistant-Business Services
Marcus Castellanos, Information Technology
Ava Hill, District Consultant
Michael De Vries, District Consultant

2. **Approval of Minutes for the July 27, 2016** – On motion by Darryl Drott and seconded by Dennis Anderson the July 27, 2016 minutes were approved as presented.

3. **Election of Chair** – On motion by Darryl Drott and seconded by Dennis Anderson, Dee Cozart was elected as Chair of the Measure AA Independent Citizen's Oversight Committee.

Election of Vice Chair – On motion by Salvador Valdivia and seconded by Darryl Drott, Altie Holcomb was elected as Vice Chair of the Measure AA Independent Citizen's Oversight Committee.

4. **Introduction of New Members** – The Committee welcomed Mr. Brian Sylva to the Oversight Committee. Mr. Sylva's currently works at the College of the Desert, serves as the President of the Beaumont Chamber of Commerce, and has served on several Citizen's Oversight Committees including both Measure A & D for the San Geronio Memorial Hospital Healthcare District. Mr. Sylva also was elected to the Beaumont Unified School District Board of Trustees and is serving as the President Elect of his professional service organization, the California Community Colleges Sports Information Association.

5. **Committee Members Report** –

- a. *Brenda Maya Esparza, Student Representative* – Ms. Esparza stated that this would be her last Oversight Committee Meeting as she will be transferring to a University in the Fall. She stated that she enjoyed her time severing on the Committee and will make a recommendation on her replacement.

6. **Public Comment** – None

7. **District Update**—Dr. Schultz stated that the Spring 2017 semester enrollment is flat, however there are over 1000 students on the District's waitlist for science classes. The District is working hard to have the Menifee Campus Science modulars online for the Spring 2018 semester.

The Menifee Campus Draft Environmental Impact Report (EIR) is currently in its 45 day review period and any comments received from the public will be used to create the final EIR. It is the District's goal to approve the Menifee Campus Final EIR at the June 2017 Board of Trustees meeting.

Both the Men and Women's Basketball teams have reached the playoffs. The Men's team will host East Los Angeles College and the Lady Eagles will travel to Los Angeles Trade Tech for their regional game.

8. **Review of Measure AA Audit** – Julie Venable, Dean of Administrative Services reviewed the Measure AA Audit. The result of the audit stated that the District has properly accounted for the proceeds and expenditures held in the Bond Funds and that such expenditures were made for authorized Bond projects. There were no salaries of administrators charged to the Bonds for District general administration or operations.

District procedures for disbursement of funds were applied in accordance with laws and regulations, as well as policies approved by the Board of Trustees.

Chairperson Cozart thanked the Business Services Team for their hard work and congratulated them on a great audit report.

9. **Governor's Proposed Budget** – Julie Venable, Dean of Administrative Services, provided the committee an overview of the Governor's 2017-2018 Proposed State Budget. Highlights included:

- i. General Fund revenues proposed at \$124 billion; an increase of 4.4% to General Funds
- ii. General Fund expenditures proposed at \$122.5 billion; a decline of 0.2%
- iii. Raining Day Fund balance of \$7.9 billion
- iv. State revenues are project to be down \$5.8 billion over the three-year period of 2015-16, 2016-17, and 2017-18
- v. \$400 million in additional funding to Community College Districts
 - a. \$94.1 million to fund 1.48% statutory COLA
 - b. \$79.3 million to fund 1.34% growth; equates to 11,500 FTES
 - c. No one-time funding for Outstanding State Mandated Claims
- vi. \$6 million for Integrated Library system for a cloud base, OCLC platform
- vii. \$150 million one-time fund for Guided Pathway Programs
- viii. \$52.3 million for energy efficiency program; retro fit lighting

The Governor's Proposed Budget only funded 5 out of 29 capital outlay projects. These projects focused on critical health and safety needs as well as improving existing instructional infrastructures. MSJC did not have a project on the list. The District will continue to lobby the Governor's Office to add additional projects to the list.

10. **Year-to-Date Expenditure Report** – Gail Jensen reviewed the Bond Projects Activity Report as of December 31, 2016. The first column includes the project number and description of each Bond Project. She explained that Column A is the budget for each project, Column B is the current encumbrances/expenditures and Column C is the available balance, with Column D reflecting the percentage spent for each project. Column E shows the 14/15 fiscal year expenses and Column F reflects the total cumulative expenditures for each project.

11. **Project Status Report** – Tina Elm, Dean of Facilities Planning and Capital Construction provided the Committee with an overview of current projects. Highlights included:

- i. Solar Project is 99.9% completed. The Flip the Switch Ceremony will take place on March 16, 2017 at 2:00pm.
- ii. Emergency Classroom Phones. All classrooms have an emergency phone and the District is capable of sending internal mass communications for emergencies.

- iii. Fiber Recapitalization Project. Replacing early 1990 era cables with 24 strand single mode fiber cables. When completed the District's network will be faster, stronger, and capable of higher data output.
- iv. Wireless Deployment is currently in the Bid Phase with Board approval anticipated in April 2017. The estimated completion date is Fall 2017.
- v. Fire Alarm Replacement on the San Jacinto Campus. This is a State funded project that is replacing the outdated and unreliable system. This system includes an emergency voice alarm communication system and the estimated completion date is July 2017.

The District has submitted the following projects to the Division of the State Architects for approval:

- i. Emergency Generators
- ii. Athletic Renovations
- iii. Building 3000 Renovations
- iv. CDEC Safety Enhancements
- v. Science Modularity & Swing Space
- vi. Classroom Modularity & Swing Space

The District is currently in the program planning phase for the following projects:

- i. Shade Structures
- ii. Parking Enhancements
- iii. Building 300, Meniffee Campus
- iv. Utility Infrastructure Improvements

12. **Scheduling of Next Meeting** – The next Committee Meeting will take place on July 26, 2017 at 4:00pm on the Meniffee Campus.

13. **Adjournment** – On motion by Darryl Drott and seconded by Judy Guglielmana the Citizens' Bond Oversight Committee was adjourned at 5:09 pm.