



Mt. San Jacinto Community College District Independent Citizen's Bond Oversight Committee Measure AA

**Wednesday, July 27, 2016
San Jacinto Campus – Room 200**

4:00 p.m.

Minutes

1. **Call to Order** – Chairman Botts call the meeting to order at 4:01 PM.

1.1 Pledge of Allegiance – Dee Cozart led the Committee in the Pledge of Allegiance.

1.2 Roll-Call:

Committee Members:

Robert "Bob" Botts, Chair – Member At Large	<i>Present</i>
Amy Campbell, Co-Chair – Member at Large	<i>Present</i>
Mary "Dee" Cozart – Business Representative	<i>Present</i>
Altie Holcomb – Member At Large	<i>Present</i>
Salvador Valdivia – Senior Citizen's Representative	<i>Present</i>
Brenda Maya Esparza– Student Representative	<i>Present</i>
Darryl Drott – Taxpayer Association	<i>Present</i>
Dennis Anderson – MSJC Support Organization	<i>Absent</i>
Judy Guglielmana – Taxpayer Association	<i>Absent</i>

District Staff:

Dr. Roger Schultz, President/Superintendent
Becky Elam, Vice President of Business Services
Brian Orlauski, Dean of Information Technology
Patrick Springer, Dean of Athletics
Brian Twitty, Director of Maintenance and Operations
Gail Jensen, Director of Budget and Accounting
Kathy Donnell, Director of the President's Office
Carole Ward, Contracts Coordinator-Measure AA
Ventia Durgin, Accountant – Measure AA
Jennifer Marrs, Executive Assistant-Business Services
Marcus Castellanos, Information Technology
Steve Renew, District Consultant
Tom Johns, District Consultant

Guests:

Tom Heffernan, Gensler Architect

2. **Approval of Minutes for the April 20, 2016 Meeting** – On motion by Dee Cozart and seconded by Salvador Valdivia the April 20, 2016 minutes were approved as presented.
3. **District Update**—Dr. Schultz stated that MSJC is the number one growth District in the State for a second year in a row. Last year the District's growth rate was 11% and this year it is estimated to be at 6.75%. He shared that the Board of Trustees approved the 2016/17 Tentative Budget at the June 23rd meeting; the final budget will be presented for approval at the September Board of Trustees Meeting.

Dr. Schultz attended a meeting in San Geronio Pass with citizens who are concerned about the San Geronio Campus. He shared with them that the District will be placing an agenda item on the August 11, 2016 Board Meeting for the approval of Architectural Services for the design of a new center at the San Geronio Campus.

4. **Committee Members Report** – Amy Campbell stated that this would be her last meeting serving on the Oversight Committee. She will assist the District in finding a replacement for her seat.

Chairman Botts requested an update on the Measure AA Web site. Ms. Elam stated that it has not gone live as of yet but it is expected to in the next few weeks. We are looking for the Committees' input on ways to update and improve the website.

Ms. Elam was very happy to announce that both Bob Botts and Salvador Valdivia were approved by the Board of Trustees to serve an additional two year term on the Citizen's Oversight Committee. With the resignation of Amy Campbell the District will be soliciting applications to fill her vacant seat and anticipates bringing a recommendation to the Board of Trustees at their September meeting.

5. **Public Comment** – None
6. **Election of Chair** – On motion by Amy Campbell and seconded by Brenda Maya Esparza, Robert Botts was reelected as Chair of the Measure AA Independent Citizen's Oversight Committee.
7. **Election of Vice Chair** – On motion by Altie Holcomb and seconded by Bob Botts, Mary "Dee" Cozart was elected as Vice Chair of the Measure AA Independent Citizen's Oversight Committee.

Year-to-Date Expenditure Report – Gail Jensen reviewed the Bond Projects Activity Report as of June 30, 2016. The first column includes the project number and description of the each Bond Project. She explained that Column A is the budget for each project, Column B is the current encumbrances/expenditures and Column C is the available balance, with Column D reflecting the percentage spent for each project. Column E shows the 14/15 fiscal year expenses and Column F reflects the total cumulative expenditures for each project. The District currently has \$23.7 million allocated for the project listed. VP Elam explained that the District must expense at least 85% of Series A \$70 million allocation within three years. If the District fails to meet this percentage we

can be in danger of hurting our credit rating when the District releases Series B for the Measure AA Bond dollars. We are monitoring the budgets closely to ensure that we meet this mandate.

Mr. Holcomb requested additional information on project #15-5111-Building 200 Safety Improvements. Ms. Elam stated that the District is looking to strengthen the access control of this building by creating a lobby with a signal door entrance instead of the current dual door access. This building will become a control point in case of emergency as the District is adding an emergency generator in order to keep the district's mainframe running during a power outage.

Included in the Committee's packet were copies of the 2016/17 Tentative Budget – Measure AA Bond Fund pages. There is \$53.9 million dollars remaining of the original \$70 million Series A allocation. The District estimates it will expense \$29.8 million during the 2016/2017 fiscal year. Projects for the 16/17 fiscal year include, but are not limited to:

- Athletics Project – San Jacinto Campus
- CDEC Security Upgrade – Districtwide
- Classroom Phones – Districtwide
- Solar Field – San Jacinto Campus
- Wireless Deployment – Districtwide
- Classroom & Lab Modular Buildings – Districtwide
- Emergency Generators – Districtwide
- Parking Lot Expansions – Districtwide
- Video Security Enhancements – Districtwide
- New Center Template – San Geronio Pass
- Signage & Wayfinding Update – Districtwide

Ms. Elam explained that the Measure AA Audit is currently taking place and the District will have the results of the audit at the next Oversight Committee Meeting.

8. **Project Status Report** – Tom Heffernam from Gensler presented the athletic facility renovation project on the San Jacinto Campus. He reviewed the project components that included the upgrade of the gymnasium, locker rooms, baseball field, track, and football field. Gensler is working with the District to set the sequence on these projects to ensure that the renovations do not conflict with the different athletic seasons. The District estimates the cost for this project to be around \$7.4 million. This project can begin once the San Jacinto Campus CEQA study is completed. It is the District's intention to move the football program to the Meniffee Campus and build a stadium upon the completion of the Meniffee Campus CEQA study.

Becky Elam stated that since the District is the fastest growing community college in the state we are running out of lab space. The District has over 1,400 students on a waitlist for science courses and we have been exploring ways to expand our science offerings. Ms. Elam stated that the District has purchased 26 modulares from Whittler College in an

effort to decrease our waitlists. Whitter College was using these modular as a science village during a building renovation. The 26 modulars include 9 science labs, 10 classrooms, 5 offices, and 2 restrooms. These modulars will be placed throughout the District. The District anticipates placing 17 modulars on the Meniffee Campus and 7 modulars on the San Jacinto Campus. We anticipate placing 2 modulars on the San Gorgonio campus for faculty office space, a computer lab, and for a student study a space.

The District has hired a Dean of Facilities Planning, Tina Elm. Ms. Elm has worked with Hemet Unified School District, Perris Union School District, and Lake Elsinore Unified School District on their bond programs. The District is excited to have Ms. Elm join the MSJC team. Ms. Elm salary will be paid from District funds and not Measure AA Bond funds.

Mr. Valdivia asked if the District still plans on purchasing the Wildomar property. Ms. Elam stated that the District is still interested and is currently going through the CEQA studies on this site.

9. **Scheduling of Next Meeting** – The next Committee Meeting will take place on October 26, 2016 at 4:00 pm.
10. **Adjournment** – Chairman Botts thanked Amy Campbell for her service on the Committee and was sadden that his would be her last Oversight Committee Meeting. Ms. Campbell has taken a permeant role with the District and is unable to serve on the committee. The Citizens' Bond Oversight Committee was adjourned at 5:10 pm.