

## 2021-2022 Curriculum Calendar

<b>ORGANIZATIONAL MEETING/REQUIRED COMMITTEE TRAINING</b>	Monday, August 23 2021 3:30 PM MVC
<b>COMMITTEE MEMBERS REQUIRED COURSELEAF AND EQUITY TRAINING</b>	Monday, August 30 2021 3:30 PM TBD

NOTE: The curriculum approval process is ongoing. If your submission does not receive the required FINAL approvals for a particular agenda cycle, it will be considered for the following cycle.

NOTE: In-person locations subject to change based on state and local guidelines for meetings.

2022 CATALOG

	Deadlines	Action Required	Meeting Dates and Location
<b>SEPTEMBER CYCLE</b>	*May 18, 2021 and Friday September 3, 2021 11:59 AM <i>September cycle suggested submission/launch date is 8/1/21.</i>	Courses that have received FINAL Department Chair and Dean approvals by this date and time will be placed on the agenda for first read.	Monday September 13, 2021 3:30 PM SJC/
	Friday September 17, 2021 11:59 AM	Course authors must make all changes requested at the meeting for course to be placed on the agenda for second read.	Monday September 27, 2021 3:30 PM ZoomConfer

\* If you received the required FINAL Approvals prior to the May 18, 2021 deadline, your course will be included on the September Agenda.

2022 CATALOG

<b>OCTOBER CYCLE</b>	Friday October 1, 2021 11:59 AM <i>October cycle suggested submission/launch date is 8/20/21.</i>	Courses that have received FINAL Department Chair and Dean approvals by this date and time will be placed on the agenda for first read.	Monday October 11, 2021 3:30 PM MVC/
	Friday October 15, 2021 11:59 AM	Course authors must make all changes requested at the meeting for course to be placed on the agenda for second read.	Monday October 25, 2021 3:30 PM ZoomConfer

2022 - 2023 CATALOG DEADLINE

<b>NOVEMBER CYCLE (2022-2023 catalog deadline meeting)</b>	Friday October 29, 2021 11:59 AM <i>November cycle suggested course submission/launch date is 9/7/21.</i>	Courses that have received FINAL Department Chair and Dean approvals by this date and time will be placed on the agenda for first read.	Monday November 8, 2021 3:30 PM SJC/
	Friday November 12, 2021 11:59 AM	Course authors must make all changes requested at the meeting for course to be placed on the agenda for second read.	Monday November 22, 2021 3:30 PM SJC/
	Wednesday November 24, 2021 11:59 AM <b>**3rd meeting, only if needed</b>	Any changes requested at November 22 meeting may still make catalog deadline if changes are made by November 24 and approved at December 6 meeting.	Monday** December 6, 2021 3:30 PM ZoomConfer <b>**3rd meeting, only if needed</b>

2023 CATALOG

	Deadlines	Action Required	Meeting Dates and Location
<b>FEBRUARY CYCLE</b> FACULTY CO-CHAIR ELECTIONS (even years only).	Friday December 10, 2021 11:59 AM <i>February cycle suggested submission/launch date is 11/1/21</i>	Courses that have received FINAL Department Chair and Dean approvals by this date and time will be placed on the agenda for first read.	Monday January 24, 2022 3:30 PM MVC/
	Friday January 28, 2022 11:59 AM	Course authors must make all changes requested at the meeting for course to be placed on the agenda for second read.	Monday February 7, 2022 3:30 PM ZoomConfer

2023 CATALOG

<b>MARCH CYCLE</b>	Friday ▲ February 18, 2022  11:59 AM <i>March cycle suggested submission/launch date is 12/10/21.</i>	Courses that have received FINAL Department Chair and Dean approvals by this date and time will be placed on the agenda for first read.	Monday February 28, 2022  3:30 PM SJC/
	Friday March 4, 2022 11:59 AM	Course authors must make all changes requested at the meeting for course to be placed on the agenda for second read.	Monday March 14, 2021 3:30 PM ZoomConfer

Please note that dates with a ▲ are holidays and the college is officially closed. Classified staff will not be available on these dates to answer questions.

2023 CATALOG

<b>APRIL CYCLE</b>	Friday March 25, 2022 11:59 AM <i>April cycle suggested submission/launch date is 1/31/22.</i>	Courses that have received FINAL Department Chair and Dean approvals by this date and time will be placed on the agenda for first read.	Monday April 4, 2022 3:30 PM MVC/
	Friday April 8, 2022 11:59 AM	Course authors must make all changes requested at the meeting for course to be placed on the agenda for second read.	Monday April 18, 2022 3:30 PM ZoomConfer

2023 CATALOG

<b>MAY CYCLE</b>	Friday April 22, 2022 11:59 AM <i>May cycle suggested submission/launch date is 2/28/22.</i>	Courses that have received FINAL Department Chair and Dean approvals by this date and time will be placed on the agenda for first read.	Monday May 2, 2022 3:30 PM SJC/
	Friday May 6, 2022 11:59 AM	Course authors must make all changes requested at the meeting for course to be placed on the agenda for second read.	Monday May 16, 2022 3:30 PM ZoomConfer

The workflow approvals will pause over the summer until faculty return in August. Faculty can work on curriculum and submit courses to the workflow, but they will not progress through the workflows during the summer months. Any courses approved to first read by May 18 will be placed on the September 2022 agenda. Course Leaf will be available for work on course and award revisions.

#### 2022-2023 Curriculum Committee Schedule

NOTE: If your submission does not receive the required FINAL approvals for the May Agenda Cycle, it may be considered for the September 2022 agenda if it receives the required FINAL approvals by May 18, 2022. Submissions that are not approved by May 18, 2022 will not progress through the workflows during the summer months.