



Spring 2024 ET/SI Leader Application

Please email completed application and a copy of MSJC unofficial transcript to msjcsi@msjc.edu by **11:59 pm** on **October 26th, 2023**.

Name and Contact Information	
Name (First and Last):	
Cell Phone #:	
MSJC Student email:	
Alternative email:	
School Information	
Which position are you applying for: Embedded Tutor _____ SI Leader _____	
Are you currently a MSJC student-worker? (Check one) Yes _____ No _____	
If yes, what is your current student-worker position? _____	
Have you participated in the ET/SI Program before? (Check one) Yes _____ No _____	
If yes, in what capacity? ET/SI Student _____ SI Leader _____ Embedded Tutor _____	
If as an student, when, and who was your ET/SI Leader? _____	
How did you hear about the ET/SI position? Check all that apply: _____ Word of mouth _____ MSJC Website _____ Another encouraged me to apply, please indicate who (include a name, if possible) LRC Personnel _____ Instructor _____ SI Leader: _____ Embedded Tutor: _____ Other: _____	
Classes You Would Like to Support	
Class:	Class Instructor:
Grade Earned:	Date Completed:
Class:	Class Instructor:
Grade Earned:	Date Completed:
Class:	Class Instructor:
Grade Earned:	Date Completed:

Why do you want to be an Embedded Tutor or SI Leader? Attach a separate sheet if needed

Professional References (do not list friends or peers)

Name of Reference	Title & Organization	e-mail address

*I understand that completion and submission of this application does not guarantee me an interview; if an interview is granted, the interview does not guarantee me an offer of employment. I understand that Orientation and Training Meeting attendance is mandatory for the position. Please see and retain the attached Spring 2024 ETSI Orientation and Mandatory Meeting dates. **Lastly, I understand to be employed as an Embedded Tutor or SI Leader, I must remain enrolled in a minimum of 6 units per semester at MSJC for the duration of my employment.** I hereby affirm that the information contained in this application is true and accurate, I have given my permission for the Program Coordinator to review my academic records to verify my eligibility and contact my references.*

Signature

Date

For Office Use Only

Application: _____ Transcript: _____ Interview Date: _____

Action: _____

ETSII e-mail: _____ ETSII approval: _____

ETSI e-mail: _____ ETSI approval: _____

**** Please detach and retain for your records! ****

All SI Leaders – Orientations and Training Meetings are **MANDATORY**
Spring 2024 Schedule

Week	Date	Time	Meeting	Location*
-2	T 1/02/2024	9:00 am – 3:30 pm	Orientation Day #1 (First-Time ET/SI Leaders, All Mentors)	MVC
-2	W 1/03/2024	9:00 am – 3:30 pm	Orientation Day #2 (All ET/SI Leaders, All Mentors)	MVC
-2	Th 1/04/2024	9:00 am – 3:30 pm	Orientation Day #3 (All ET/SI Leaders, All Mentors)	MVC
-2	F 1/05/2024	9:00 am – 3:30 pm	Orientation Day #4 (All ET/SI Leaders, All Mentors)	Zoom
1	F 1/19/2024	10:00 am – 12:00 pm	ET/SI Mandatory Training Meeting	SJC
2	F 1/26/2024	10:00 am – 12:00 pm	ET/SI Mandatory Training Meeting	MVC
3	F 2/02/2024	12:30 pm – 2:30 pm	ET/SI Mandatory Training Meeting (PLACE)	TBA
4	F 2/09/2024	10:00 am – 12:00 pm	ET/SI Mandatory Training Meeting	Zoom
6	F 2/23/2024	10:00 am – 12:00 pm	ET/SI Mandatory Training Meeting	SJC
7	F 3/01/2024	12:30 pm – 2:30 pm	ET/SI Mandatory Training Meeting (PLACE)	TBA
9	F 3/15/2024	10:00 am – 12:00 pm	ET/SI Mandatory Training Meeting	MVC
11	F 3/29/2024	10:00 am – 12:00 pm	ET/SI Mandatory Training Meeting	Zoom
12	F 4/12/2024	12:30 pm – 2:30 pm	ET/SI Mandatory Training Meeting (PLACE)	TBA
13	F 4/19/2024	10:00 am – 12:00 pm	ET/SI Mandatory Training Meeting	SJC
14	F 4/26/2024	10:00 am – 12:00 pm	ET/SI Mandatory Training Meeting	MVC
15	F 5/03/2024	12:30 pm – 2:30 pm	ET/SI Mandatory Training Meeting (PLACE)	Zoom
16	F 5/10/2024	12:30 pm – 3:30 pm	SI Potluck and Recognitions	SJC

*At this moment, all training meeting locations are held on a rotating basis. These meeting locations are subject to change.