


Administration of Justice

San Jacinto Campus
(951) 487-MSJC (6752)
1-800-624-5561

Menifee Valley Campus
(951) 672-MSJC (6752)
1-800-452-3335
Richard LeGarra (951) 639-5505
rlegarra@msjc.edu
Degree(s)

Transfer:

 A.S.-T in Administration of Justice for Transfer ^{32473 AS.AJ.OPTBAST}
and ^{32473 AS.AJ.OPTCAST}
(using General Education Requirements Option B or C)

See also:

A.A. Liberal Arts - Social & Behavioral Science Emphasis

Non-Transfer:

A.S. in Administration of Justice ^{4426 AS.AJ}
(with General Education Requirements Option A)

Certificate(s)

Certificate in Administration of Justice ^{22143 CT.AJ}

Employment Concentration Certificate(s)

Computer Forensics ^{99999 ECC.AJ.CF}

Corrections ^{99999 ECC.AJ.CORR}

PROGRAM DESCRIPTION

The scope of the program in administration of justice and corrections is designed to prepare the student for entry into careers in the criminal justice system. The program provides the student with a basic understanding of a variety of criminal justice positions at the federal, state, county and municipal level. The course of study involves an introduction to law enforcement, criminal law and evidence, juvenile and criminal procedures, public safety report writing, traffic control, community relations, criminal investigations, correctional courses, vice and narcotics control. These courses provide the student with a base of knowledge that will serve them well regardless of the criminal justice field they choose, i.e., police officer, deputy sheriff, corrections, FBI and civilian support.

For individuals currently working in the field there may be potential for salary and/or career advancement. Many agencies require entry level and current personnel to possess a certain level of education to be hired or to be eligible for promotion. The Certificate/Associate degree (AS) provide that level of education.

CAREER OPPORTUNITIES

All career opportunities listed are representative careers in each field. There are no guaranteed positions for students completing these programs. (See: www.onetonline.org)

Transfer A.S. Degree(s)

Students will be prepared to work in a variety of fields, including public law enforcement agencies such as municipal police, probation officers, county deputy sheriffs, correctional officers, game wardens, park rangers, and private security. Those completing the A.S.-T in Administration of Justice degree will be able to transfer to the California State University system and be prepared to study in the following areas: Administration of Justice, Law Enforcement, Correctional Administration, Social Science, and Pre-Law. For any BA/BS careers, please see your transfer institution.

Non-Transfer A.S. Degree(s)

Fingerprint Classifier, FBI Agent, Detective, Investigator, Deportation Officer, Customs Inspector, Custom Canine Specialist, Bailiff, Animal Control Officer, Air Marshal, Fish and Game Warden, Fugitive Recovery Agent, Highway Patrol Officer, Immigration Inspector, Insurance Adjuster, Law Enforcement Officer, Polygraph Examiner, Private Investigator, Security Screener, US Marshal, Treasury Enforcement Gents/AFT Special Agent, Security Guard

Certificate

Detective, Investigator, Deportation Officer, Animal Control Officer, Customs Inspector, Customs Canine Specialist, Crime Laboratory Technician, Coroner's Assistant, Bailiff, Animal Control Officer, Air Marshal, Fish and Game Warden, Fugitive Recovery Agent, Immigration Inspector, Security Guard, Polygraph Examiner, Security Screener, Border Patrol, Law Enforcement Officer, Highway Patrol Officer

Employment Concentrations

Computer Forensics

Private Detective, Investigator

Corrections

Correctional Officer

TRANSFER PREPARATION

Administration of Justice (Transfer)

MSJC offers a range of course work to prepare students to transfer to four-year colleges and universities. All four-year institutions prescribe their own standards for course evaluation and admissions. Prospective transfer students are advised to research careers, degrees and majors in the Career/Transfer Center, access www.assist.org, review the MSJC catalog and meet with a counselor to expedite their transfer plan.

Administration of Justice (Non-Transfer)

MSJC offers a range of course work to prepare students to transfer to four-year colleges and universities. Courses that fulfill major requirements for an associate degree in this program might not be the same as those required for transfer into the major at a four year university. All four-year institutions prescribe their

Instructional Programs

own standards for course evaluation and admissions. Prospective transfer students are advised to research careers, degrees and majors in the Career/Transfer Center, access www.assist.org, review the MSJC catalog and meet with a counselor to expedite their transfer plan.

LEARNING OUTCOMES

- Communicate verbally and in writing effectively.
- Demonstrate respect for social and cultural diversity.
- Critical thinking in applying the law.
- Demonstrate personal and civic responsibility in daily activities.

DEGREES

Transfer A.S. Degree(s)

Administration of Justice

An Associate in Science in Administration of Justice for Transfer will fulfill the requirements for students to transfer to a CSU institution as an Administration of Justice or Criminal Justice major. The courses in the A.S.-T in Administration of Justice for Transfer degree allow for the development of depth in one of the subject's substantive subsystems (i.e. law enforcement, juvenile, courts or corrections). The main objective is to familiarize students with the processes involved in the interaction of the criminal justice system as a whole.

The major requirements for an A.S.-T in Administration of Justice for Transfer to CSU may be met by:

- Completion of 60 semester units or 90 quarter units that are eligible for transfer to the California State University.
- The Intersegmental General Education Transfer Curriculum (IGETC) or the California State University General Education-Breadth Requirements.
- A minimum of 18 semester units or 27 quarter units in a major or area of emphasis, as determined by the community college district.
- Obtainment of a minimum grade point average of 2.0.

A.S.-T in Administration of Justice for Transfer (18 units)

Required Core (6 units)

AJ-101	Criminal Law	3 units
AJ-102	Introduction to Criminal Justice	3 units

List A: Select two (6 units)

AJ-103	Criminal Evidence	3 units
AJ-106	Juvenile Procedures	3 units
AJ-108	Criminal Investigation	3 units
AJ-111	Criminal Procedures	3 units
AJ-118	Community and the Justice System	3 units
CORR-101	Introduction to Correctional Science	3 units

List B: Select two (6 units)

Any course from List A not used above or the following:

MATH-140	Introduction to Statistics	4 units
PSYC-101	Introduction to Psychology	3 units
or		
PSYC-101H	Honors Introduction to Psychology	3 units

PS-101	Introduction to American Government and Politics	3 units
or		
PS-101H	Honors Introduction to American Government and Politics	3 units

Units for Major

18

CSU General Education or IGETC Pattern

37-39

Possible double counting

12

Transferable Electives (as needed to reach 60 CSU transferable units)

Total Units for A.S.-T Degree

60 units

This Associate in Science in Administration of Justice for Transfer degree is intended for students who plan to complete a bachelor's degree in a similar major at a CSU campus. A student completing this degree is guaranteed admission to the CSU system, but not a particular campus or major. Students should meet with a counselor to develop an educational plan and receive university admission and transfer requirements.

Non-Transfer A.S. Degree(s)

In addition to completing the certificate program, students MUST complete all other MSJC General Education Option A requirements for the Associate in Science degree in Administration of Justice.

CERTIFICATE

A certificate will be issued for completion of five core courses and three elective courses for a total of 24 units. Students may submit a student petition to enrollment services to substitute credit for completion of a P.O.S.T. Basic Peace Officers Academy through an accredited institution. Students must attach official college transcripts and an academy course outline or syllabus to the student petition. The Administration of Justice Department Chair will determine the amount of credit to award the student. Four Administration of Justice courses must be completed at MSJC to earn a certificate.

Certificate in Administration of Justice (24 units)

Required Courses (15 units)

AJ-101	Criminal Law	3 units
AJ-102	Introduction to Criminal Justice	3 units
AJ-106	Juvenile Procedures	3 units
AJ-111	Criminal Procedures	3 units
AJ-118	Community and the Justice System	3 units

Elective Courses (9 units)

AJ-103	Criminal Evidence	3 units
AJ-105	Public Safety Report Writing	3 units
AJ-108	Criminal Investigation	3 units
AJ-109	Interview and Interrogation Techniques	1.5 units
AJ-110	Crime Scene Sketching and Note Taking	1.5 units
AJ-112	Introduction to Criminology	3 units
AJ-115	Introduction to Probation and Parole	3 units
AJ-125	Vice and Narcotics Control	3 units
AJ-128	Traffic Control, Enforcement and Investigation	3 units
AJ-149	Occupational Internship: Administration of Justice	1-4 units
AJ-299	Special Projects: Administration of Justice	1-3 units
CORR-101	Introduction to Correctional Science	3 units

EMPLOYMENT CONCENTRATIONS

Computer Forensics (16 units)

AJ-103	Criminal Evidence	3 units
AJ-105	Public Safety Report Writing	3 units
AJ-108	Criminal Investigation	3 units
CSIS-181	Computer Hardware - Level 1	4 units
CSIS-182	Computer Forensics	3 units

Corrections (15 units)

CPOST (Correctional Peace Officer Standards and Training) has developed a recommended pattern of classes that would benefit correctional peace officer apprentices. Students completing these classes may receive a higher application score when applying for positions within the Department of Corrections.

Required Courses (12 units)

AJ-105	Public Safety Report Writing	3 units
CORR-101	Introduction to Correctional Science	3 units
CORR-102	Control and Supervision in Corrections	3 units
CORR-103	Correctional Interviewing and Counseling	3 units

Elective Courses (3 units)

AJ-101	Criminal Law	3 units
CORR-104	Legal Aspects of Corrections	3 units