

## Becoming a New MSJC Student for Military Dependents – Meniffee Valley Campus

### 1. Application – [www.msjc.edu](http://www.msjc.edu)

Enroll Now

- a. Click on “Enroll Now.”
2. **Apply for VA Education Benefits – <https://www.vets.gov/education/apply/> (optional)**
  - a. When Certificate of Eligibility (COE) arrives in mail, turn in at the time you register for classes to the Veterans Resource Center (VRC) at Bldg. 1017 between 8:00 a.m. and 5:30 p.m. Monday - Thursday.
  - b. If you previously used VA education benefits, complete VA Form 22-5495.
3. **Apply for Financial Aid – [www.fafsa.ed.gov](http://www.fafsa.ed.gov) [MSJC Federal School Code: 001246] (optional)**
  - a. If you need assistance completing your FAFSA online, you can visit the VRC at Bldg. 1017.
4. **Obtain Your Username & Student ID Number – EagleAdvisor [ea.msjc.edu](http://ea.msjc.edu)**
  - a. On the Log In Page, click on “What is my Username and Student ID?” or visit Enrollment Services for a temporary ID card.
5. **Orientation – EagleAdvisor [ea.msjc.edu](http://ea.msjc.edu) (may take up to 24 hours for your completion to show)**
6. **Placement** - Students who graduated from high school within the last 10 years may be eligible for Math and English placements based on high school transcript information reported on their admissions application. Click here to learn more: [www.msjc.edu/MultipleMeasures](http://www.msjc.edu/MultipleMeasures). For those ineligible for placement based on Multiple Measures, you must visit the Placement Center for guidance on Math and English placement. **Bldg. 1000 Rm 1014 8:00 a.m. - 5:00 p.m. Monday – Thursday (closed 12-1pm for lunch)**
7. **Activate Student Email – EagleAdvisor [ea.msjc.edu](http://ea.msjc.edu)**
  - a. Log in and select “Student EagleAdvisor.” Click on “Activate Student Email Account” link.
8. **Submit Transcripts – Enrollment Services (official transcripts only)**
  - a. Submit all previous transcripts from any schools attended including military transcripts for evaluation.
  - b. If using VA benefits (excluding the tuition fee waiver or Cal-Vet) all official transcripts must be received by the end of the second semester.
9. **Counseling – Veterans Resource Center Bldg. 1017, 8:00 a.m. - 5:30 p.m. Monday – Thursday**
  - a. If using VA educational benefits then an education plan is required otherwise it is highly recommended. Counselors are available on an appointment basis (951-639-5237).
10. **Check Registration Date – EagleAdvisor [ea.msjc.edu](http://ea.msjc.edu)**
  - a. Log in and select “Student Eagle Advisor.”
  - b. Under pre-registration select “when is my registration appointment do I have any holds to clear.”
  - c. If you do not feel your registration date is correct, please visit the VRC at Bldg. 1017.
11. **Register For Classes – EagleAdvisor [ea.msjc.edu](http://ea.msjc.edu)**
12. **Submit Documents – Veterans Resource Center Bldg. 1017, 8:00 a.m. - 5:30 p.m. Monday– Thursday**
  - a. Submit Statement of Responsibility (required each semester), Certificate of Eligibility (COE), Education Plan, and Change of Major form (if required) to the VRC.
13. **Eagle Card/RTA Bus Pass – Enrollment Services.** After you register for classes and all fees are paid, you may go to Enrollment Services to pick up your Eagle Card/RTA Bus Pass.

Student ID # \_\_\_\_\_

Application

Username: \_\_\_\_\_

Password: \_\_\_\_\_

EagleAdvisor/Blackboard

Username: \_\_\_\_\_

Password: \_\_\_\_\_

MSJC Student Email

Username: \_\_\_\_\_

@student.msjc.edu

Password: \_\_\_\_\_

\*\*Do not share your username and password  
Mt San Jacinto College is not responsible if  
this document is lost or stolen. \*\*

### Important Phone Numbers

Veterans Resource Center – (951) 639 -5237

VA Education – (888) 442 – 4551

Enrollment Services – (951) 639 - 5215

Financial Aid – (951) 639 - 5245

Disabled Students (DSPS) – (951) 639 - 5305

Placement Center – (951) 639-5310

Operator – (951) 639 - 3900



[www.msjc.edu](http://www.msjc.edu)